

# PRICING SCHEDULE 2019

## SERVICES STUDY HALL

### Scans (self-service)

of microfilm/microfiches	free
of an archival record (up to A2) <sup>1</sup>	free
of visual material (up to A2) <sup>2</sup>	free
of blueprints (aperture cards up to A2)	free

### USB-stick 2 GB

€ 5,00

### Photocopies (self-service)

A4 and folio	€ 0,20 per print
A3	€ 0,30 per print

### Reader prints of microfilm/microfiches (self-service)

A4	€ 0,80 per print
A3	€ 1,20 per print

## ONLINE SERVICES

### Scans (bespoke) <sup>3</sup>

of microfilm/microfiches	€ 10,00 per 15 minutes
of an archival record (up to A2) <sup>1</sup>	€ 10,00 per 15 minutes
of visual material (up to A2) <sup>2</sup>	€ 10,00 per 15 minutes
of blueprints (up to A0)	€ 7,50 per blueprint
of blueprints (larger than A0)	Outsourced; costs will be passed on to customer
high quality scan (300 dpi or more) of a negative or contact print (up to A3)	€ 10,00 per 15 minutes

### Authenticated copy/extract

of the civil registry	€ 13,40 per deed/record or set of appendices
of any other deed or record	€ 23,60

### Extensive research and transcriptions (a so-called 'search query')

€ 15,00 per 15 minutes (max. 1 hour)<sup>4</sup>

<sup>1</sup> the only records that are allowed to be scanned are those which are in adequate condition, without legal constraints. Our employees will judge this.

<sup>2</sup> Provided copyright allows for this.

<sup>3</sup> We don't charge per physical unit, but per unit of time (research costs). Even though this depends on the record, you should count on approximately 20-30 scans per 15 minutes. In the case of bespoke assignments you will receive an indication of the costs as well as payment instructions up front. If an assignment is too complicated and will take us more than one hour to accomplish we may choose to outsource it. However, this choice will always be made after reassessing with the customer.

<sup>4</sup> If an assignment is too complicated and will take us more than one hour to accomplish, we may choose to outsource it. However, this choice will always be made after reassessing with the customer.



## OTHER SERVICES

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**Lending to originating agencies (retrieval from depot, preparing shipment)** € 15,50 per thirty minutes <sup>5</sup>

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### Assistance to exhibitions

Loan of archives by originating agency (for up to three months) € 56,00 per object  
Framing and deframing object (50 cm x 35 cm) € 17,00 (incl. material costs)  
Framing and deframing object (50 cm x 70 cm) € 23,00 (incl. material costs)  
Framing and deframing object (70 cm x 100 cm) € 28,00 (incl. material costs)  
Other work on exhibitions € 12,25 per 15 minutes (excl. possible material costs)

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**Guided tour through the building (max. 20 people)** € 80,00

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### Rental of spaces

Auditorium (lecture room, up to 85 people) € 225,00 per 4 hours  
Sterre der Zee-kapel (chapel, up to 20 people) € 125,00 per 4 hours  
Conferentiekamer (conference room, up to 10 people) € 45,00 per 4 hours  
Koffiekamer (coffee room, only suited for receptions or get-togethers) € 90,00 per 4 hours

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### Rent (audio-visual) equipment

Laptop € 92,00  
Large beamer € 92,00  
Small beamer € 45,00  
Beamer screen € 14,00  
Small sound system € 29,00  
Microphone with stand € 14,00  
Lectern € 32,00  
Flip chart € 14,00  
Standing table with skirt € 12,25

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**Courses and lectures** Price on request

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**Advise on conservation and restauration** € 12,25 per 15 minutes <sup>6</sup>

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**Packing costs** per unit, variable

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**Shipping costs** Tariffs of (Dutch) Postal Services

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<sup>5</sup> The loaner is accountable for the costs of shipping (back and forth) as well as insurance premiums.

<sup>6</sup> Mentioned costs are research costs; possible material, travel and accommodation costs are excluded.

**Above tariffs for our own and outsourced products and services are determined by the General Board of the Regionaal Historisch Centrum Limburg. The tariffs are effective from 1 January 2019 onwards. The prices include VAT, though packing and shipping costs are not included.**

